

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
February 5, 2004 (9:00 a.m.)**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

Participants

1. R & S Handyman
File Number 2004-02430
No Decision was made.

B. Reese – A
Barry Wayne Reese - W

2. Shawn S. Gay
File Number 2004-02433
No Decision was made.

S. Gay – A

3. Ronald Rackley, Sr.
File Number 2004-02434
No Decision was made.


R. Rackley – A

4. Jere Joseph Talbot
File Number 2003-03497
No Decision was made.

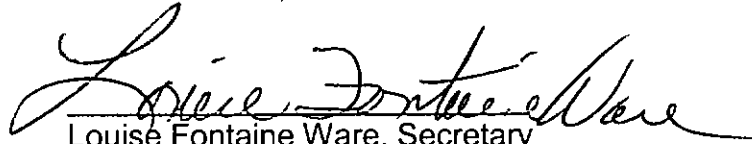
J. Talbot – A

The meeting adjourned at 2:40 p.m.

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

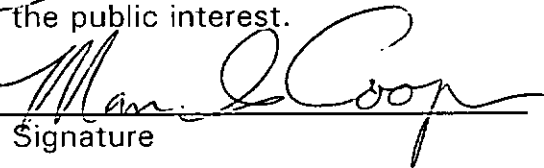
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marion Cooper
2. Title: Presiding Officer
3. Agency: Virginia Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on February 5, 2004
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

2-5-04
Date